Schedule C - General Information

Preparer use only

	2011 Information	Prior Year Information
Taxpayer/Spouse/Joint (T, S, J)	[2]	
Employer identification number	[3]	
Business name	[5]	
Principal business/profession	[6]	
Business code	[11]	
Business address, if different from home address on Organizer Form ID:1040		
Address	[14]	
City/State/Zip	[15] [16] [17]	
Accounting method (1 = Cash, 2 = Accrual, 3 = Other)	[18]	
If other:	[20]	
Inventory method (1 = Cost, 2 = LCM, 3 = Other)	[21]	
If other enter explanation:	[23]	
Enter an explanation if there was a change in determining your inventory:	[24]	
Did you "materially participate" in this business? (Y, N)	[25]	
If not, number of hours you did significantly participate	[27]	
Mark if you began or acquired this business in 2011	[29]	
Did you make any payments in 2011 that require you to file Form(s) 1099? (Y, N)	[30]	
If "Yes", did you or will you file all required Forms 1099? (Y, N)	[31]	
Mark if this business is considered related to qualified services as a minister or religious worker	[32]	
Did you receive wages as a statutory employee or as a minister? (1 = Statutory employee, 2 = Minister)	[34]	
Medical insurance premiums paid by this activity	+ [37]	
Long-term care premiums paid by this activity	+ [39]	
Amount of wages received as a statutory employee	+ [42]	

Business Income

	2011 Information	Prior Year Information
Merchant card and third party network receipts and sales (from Form 1099-K)		
	+ [47]	
	+	
	+	
Gross receipts and sales not from merchant cards and third party networks	+ [49]	
Returns and allowances	+ [52]	
Other income:		
	+ [54]	
	+	
	+	
	+	

Cost of Goods Sold

	2011 Information	Prior Year Information
Beginning inventory	+ [56]	
Purchases	+ [58]	
Labor:		
	+ [60]	
	+	
Materials	+ [62]	
Other costs:		
	+ [64]	
	+	
	+	
	+	
Ending inventory	+ [66]	

	Control Totals +		Form ID: C-1

Schedule C - Expenses

Preparer use only

Principal business or profession ______

	2011 Information		Prior Year Information
Advertising	+	[6]	
Car and truck expenses	+	[8]	
Commissions and fees	+	[10]	
Contract labor	+	[12]	
Depletion	+	[14]	
Depreciation	+	[16]	
Employee benefit programs (Include Small Employer Health Insurance Premiums credit):			
______	+	[18]	
______	+		
Insurance (Other than health):			
______	+	[20]	
______	+		
Interest:			
Mortgage (Paid to banks, etc.)	+	[22]	
Other:			
______	+	[24]	
______	+		
Legal and professional services	+	[26]	
Office expense	+	[28]	
Pension and profit sharing:			
______	+	[30]	
______	+		
Rent or lease:			
Vehicles, machinery, and equipment	+	[32]	
Other business property	+	[34]	
Repairs and maintenance	+	[36]	
Supplies	+	[38]	
Taxes and licenses:			
______	+	[40]	
______	+		
______	+		
______	+		
______	+		
Travel, meals, and entertainment:			
Travel	+	[42]	
Meals and entertainment	+	[44]	
Meals (Enter 100% subject to DOT 80% limit)	+	[46]	
Utilities	+	[50]	
Wages (Less employment credit):			
______	+	[52]	
______	+		
Other expenses:			
______	+	[54]	
______	+		
______	+		
______	+		
______	+		

Preparer use only

Carryovers	Regular	AMT
Operating	+ [61]	+ [62]
Schedule D - Short-term	+ [63]	+ [64]
Schedule D - Long-term	+ [65]	+ [66]
Schedule D - 28% rate	+ [67]	+ [68]
Form 4797 - Part I	+ [69]	+ [70]
Form 4797 - Part II	+ [71]	+ [72]
Section 179	+ [75]	

Control Totals +

Rent and Royalty Property - General Information

Preparer use only

	2011 Information	Prior Year Information
Taxpayer/Spouse/Joint (T, S, J)	[3]	
Description	[2]	
Address	[8]	
State postal code	[4]	
Type (1 = Single-family, 2 = Multi-family, 3 = Vacation/short-term, 4 = Commercial, 5 = Land, 6 = Royalties, 7 = Self-rental, 8 = Other)	[9]	
Description of other type (Type code #8)	[10]	
Fair rental days (If not full year) (For types 1, 2, 4, 5, 7 and 8 only) (Use Rent-2 for type 3)	[11]	
Percentage of ownership if not 100%	[13]	
Business use percentage, if not 100% (Not vacation home percentage)	[15]	

Rent and Royalty Income

	2011 Information	Prior Year Information
Merchant card and third party payments (from Form 1099-K)	+ [23]	
Rents and royalties NOT from merchant cards/third party payments	+ [25]	

Rent and Royalty Expenses

	2011 Information	Percent if not 100%	Prior Year Information
Advertising	+ [28]	[29]	
Auto	+ [31]	[32]	
Travel	+ [34]	[35]	
Cleaning and maintenance	+ [37]	[38]	
Commissions:			
	+ [40]	[42]	
	+		
Insurance:			
	+ [43]	[45]	
	+		
Legal and professional fees	+ [46]	[47]	
Management fees:			
	+ [49]	[51]	
	+		
Mortgage interest paid to banks, etc (Form 1098)	+ [52]	[53]	
Other mortgage interest	+ [55]	[57]	
Qualified mortgage insurance premiums	+ [58]	[59]	
Other interest:			
	+ [61]	[63]	
	+		
Repairs	+ [64]	[65]	
Supplies	+ [67]	[68]	
Taxes:			
	+ [70]	[72]	
	+		
	+		
Utilities	+ [73]	[74]	
Depreciation	+ [76]	[77]	
Depletion	+ [79]	[80]	
Other expenses:			
	+ [82]		
	+		
	+		
	+		
	+		

Refinancing points paid this year:

Description [86]

Total points paid/Current amort **(Prep use only)** +

Date of Refinance | Total # Payments | Reported on 1098 in 2011

	Control Totals +		**Form ID: Rent**

Farm Income - General Information

Please provide all Forms 1099-K

Preparer use only

		2011 Information	Prior Year Information
Taxpayer/Spouse/Joint (T, S, J)		[2]	
Employer identification number		[3]	
Description		[4]	
Principal Product		[5]	
State postal code		[6]	
Accounting method (1 = Cash, 2 = Accrual)		[7]	
Agricultural activity code		[9]	
Did you "materially participate" in this business? (Y, N)		[12]	
Did you make any payments in 2011 that require you to file Form(s) 1099? (Y, N)		[14]	
If "Yes", did you or will you file all required Forms 1099? (Y, N)		[15]	
Mark if Schedule F net income or loss should be excluded from self employment income		[16]	
Medical insurance premiums paid by this activity	+	[19]	
Long-term care premiums paid by this activity	+	[21]	

Schedule F Income

Sales Code**			2011 Information	Prior Year Information
	Specified income (from Form 1099-K)			
		+	[31]	
		+		
		+		
		+		
		+		
	Non-specified income (not from Form 1099-K)			
		+	[33]	
		+		
		+		
		+		
		+		

** Sales Codes
1 = Cash sales of items bought for resale
2 = Cash sales of items raised
3 = Accrual sales
4 = Custom hire (machine work)
5 = Other income

Cash Income Items

		2011 Information	Prior Year Information
Cost or other basis of livestock and other items you bought for resale	+	[35]	
Taxable crop insurance proceeds received in 2011	+	[37]	
Mark if electing to defer crop insurance proceeds to 2012		[39]	
Crop insurance proceeds deferred from 2010	+	[41]	

Accrual Income Items

		2011 Information	Prior Year Information
Beginning inventory of livestock and other items	+	[43]	
Accrual cost of livestock, produce, grains, and other products purchased	+	[45]	
Ending Inventory of livestock and other items	+	[47]	

	Control Totals +		**Form ID: F-1**

Farm Income and Expenses

Preparer use only

Description

Cash and Accrual Income Items

		2011 Information		Prior Year Information
Total cooperative distributions you received	+		[5]	
Taxable cooperative distributions you received	+		[7]	
Total agricultural program payments	+		[9]	
Taxable agricultural program payments	+		[11]	
CRP payments received while enrolled to receive social security or disability benefits	+		[13]	
Commodity credit loans reported under election:				
	+		[15]	
	+			
Total commodity credit loans forfeited	+		[17]	
Taxable commodity credit loans forfeited	+		[19]	
Total crop insurance proceeds you received in 2011	+		[21]	

Farm Expenses

		2011 Information		Prior Year Information
Car and truck expenses	+		[23]	
Chemicals	+		[25]	
Conservation expenses	+		[27]	
Custom hire (machine work)	+		[29]	
Depreciation	+		[31]	
Employee benefit programs (Include Small Employer Health Insurance Premiums credit)	+		[33]	
Feed purchased	+		[35]	
Fertilizers and lime	+		[37]	
Freight and trucking	+		[39]	
Gasoline, fuel, and oil	+		[41]	
Insurance (Other than health)	+		[43]	
Mortgage interest (Paid to banks, etc.)	+		[45]	
Other interest	+		[47]	
Labor hired (Less employment credit)	+		[49]	
Pension and profit sharing	+		[51]	
Rent - vehicles, machinery, and equipment	+		[53]	
Rent - other	+		[55]	
Repairs and maintenance	+		[57]	
Seed and plants purchased	+		[59]	
Storage and warehousing	+		[61]	
Supplies purchased	+		[63]	
Taxes:				
	+		[65]	
	+			
	+			
Utilities	+		[67]	
Veterinary, breeding, and medicine	+		[69]	
Other expenses:				
	+		[71]	
	+			
	+			
	+			
	+			
	+			
	+			
	+			
	+			
	+			
Preproductive period expenses	+		[73]	

	Control Totals +		**Form ID: F-2**

Traditional IRA

	Taxpayer	Spouse
Are you or your spouse (if MFJ or MFS) covered by an employer's retirement plan? (Y, N)	__[1]	__[2]
Do you want to contribute the maximum allowable traditional IRA contribution amount? If yes, enter the applicable code: (1 = Deductible only, 2 = Both deductible and nondeductible)	__[3]	__[4]
Enter the total traditional IRA contributions made for use in 2011	+ ________[5]	+ ________[6]

	Taxpayer	Spouse
Enter the nondeductible contribution amount made for use in 2011	+ ________[11]	+ ________[12]
Enter the nondeductible contribution amount made in 2012 for use in 2011	+ ________[13]	+ ________[14]
Traditional IRA basis	+ ________[15]	+ ________[16]
Value of all your traditional IRA's on December 31, 2011:		
________	+ ________[17]	+ ________[18]
________	+ ________	+ ________
________	+ ________	+ ________
________	+ ________	+ ________
________	+ ________	+ ________

Roth IRA

Please provide copies of any 1998 through 2010 Form 8606 not prepared by this office

	Taxpayer	Spouse
Mark if you want to contribute the maximum Roth IRA contribution	__[27]	__[28]
Enter the total Roth IRA contributions made for use in 2011	+ ________[29]	+ ________[30]
Enter the total amount of Roth IRA conversion recharacterizations for 2011	+ ________[37]	+ ________[38]
Enter the total contribution Roth IRA basis on December 31, 2010	+ ________[45]	+ ________[46]
Enter the total Roth IRA contribution recharacterizations for 2011	+ ________[47]	+ ________[48]
Enter the Roth conversion IRA basis on December 31, 2010	+ ________[49]	+ ________[50]
Value of all your Roth IRA's on December 31, 2011:		
________	+ ________[51]	+ ________[52]
________	+ ________	+ ________
________	+ ________	+ ________
________	+ ________	+ ________
________	+ ________	+ ________

NOTES/QUESTIONS:

Student Loan Interest Paid

Complete this section if you paid interest on a qualified student loan in 2011 for qualified higher education expenses for you, your spouse, or a person who was your dependent when you took out the loan.

TS	Qualified loan interest you paid	2011 Information	Prior Year Information
__	________	+ ________ [1]	________
__	________	+ ________	________
__	________	+ ________	________
__	________	+ ________	

Education Credits and Tuition and Fees Deduction

Complete this form if you paid qualified education expenses for higher education costs in 2011.

Qualified education expenses include tuition and fees required for enrollment or attendance at an eligible educational institution. Please provide all copies of Form 1098-T.

TS	Ed Exp Code*	Student's SSN	Student's First Name	Student's Last Name	Qualified Expenses	Prior Year Information
__	__	________	________	________	+ ________ [7]	________
__	__	________	________	________	+ ________	________
__	__	________	________	________	+ ________	________
__	__	________	________	________	+ ________	________
__	__	________	________	________	+ ________	________
__	__	________	________	________	+ ________	________
__	__	________	________	________	+ ________	________
__	__	________	________	________	+ ________	________
__	__	________	________	________	+ ________	________
__	__	________	________	________	+ ________	

Important: You cannot claim the following for the same student in the same year:

- American opportunity credit and Lifetime learning credit

- Tuition and fees deduction and either the American opportunity credit or the Lifetime learning credit

To qualify for the American opportunity credit, the student must:

- be enrolled at least half-time
- be in a program leading to degree, certificate, or recognized credential
- not have completed first 4 years of post-secondary education
- have no felony drug convictions on record

*Education Expense Code
1 = American opportunity credit 2 = Lifetime learning credit 3 = Tuition and fees deduction

NOTES/QUESTIONS:

	Control Totals +		Form ID: Educate2

Auto Worksheet

If you used your automobile for business purposes, please complete the following information.

Preparer use only

Description of business or profession ______ [3]

Vehicles 1 - 2

Vehicle 1 - Date placed in service ______ [4]
Description ______ [5]
Comments ______
Vehicle 2 - Date placed in service ______ [41]
Description ______ [42]
Comments ______

	Vehicle 1	Prior Year Information	Vehicle 2	Prior Year Information
Total miles for the year	[9]		[46]	
Commuting miles	[11]		[48]	
Business miles from 1/1/11 to 6/30/11	[13]		[50]	
Business miles from 7/1/11 to 12/31/11	[15]		[52]	
Vehicle use questions:				
Was the vehicle available for off-duty personal use? (Y, N)	[16]		[53]	
Was another vehicle available for personal use? (Y, N)	[18]		[55]	
Do you have evidence to support your deduction? (Y, N)	[20]		[57]	
Is this evidence written? (Y, N)	[22]		[59]	
Parking, fees and tolls	+ [24]		+ [61]	
Gasoline, oil, repairs, insurance, etc.	+ [26]		+ [63]	
Interest	+ [28]		+ [65]	
Registration	+ [30]		+ [67]	
Property taxes	+ [32]		+ [69]	
Vehicle rentals	+ [34]		+ [71]	
Inclusion amount **(Preparer use only)**	+ [36]		+ [73]	
Depreciation	+ [38]		+ [75]	

Vehicles 3 - 4

Vehicle 3 - Date placed in service ______ [78]
Description ______ [79]
Comments ______
Vehicle 4 - Date placed in service ______ [115]
Description ______ [116]
Comments ______

	Vehicle 3	Prior Year Information	Vehicle 4	Prior Year Information
Total miles for the year	[83]		[120]	
Commuting miles	[85]		[122]	
Business miles from 1/1/11 to 6/30/11	[87]		[124]	
Business miles from 7/1/11 to 12/31/11	[89]		[126]	
Vehicle use questions:				
Was the vehicle available for off-duty personal use? (Y, N)	[90]		[127]	
Was another vehicle available for personal use? (Y, N)	[92]		[129]	
Do you have evidence to support your deduction? (Y, N)	[94]		[131]	
Is this evidence written? (Y, N)	[96]		[133]	
Parking, fees and tolls	+ [98]		+ [135]	
Gasoline, oil, repairs, insurance, etc.	+ [100]		+ [137]	
Interest	+ [102]		+ [139]	
Registration	+ [104]		+ [141]	
Property taxes	+ [106]		+ [143]	
Vehicle rentals	+ [108]		+ [145]	
Inclusion amount **(Preparer use only)**	+ [110]		+ [147]	
Depreciation	+ [112]		+ [149]	

	Control Totals +		Form ID: Auto